

## **FRIENDS OF PENLEE HOUSE GALLERY & MUSEUM: TRUSTEES REPORT FOR 2021-22**

This is the Annual Report for the Friends of Penlee House Gallery & Museum for 2021/22 and the 34<sup>th</sup> year of the Society. This year, for the first time, in the three years since the start of the pandemic, we were able to hold an in-person AGM, which was reasonably well attended given that we had competition from the good weather and an ongoing, but understandable, nervousness of our membership to return to an indoor meeting venue.

At the start of the year, the Gallery experienced another pandemic related closure, but we were able to return to in-person Trustee and Committee meetings from around September, and had been able to continue with online meetings via Zoom from April.

The 'Friends' membership remained healthy with a total of 1713 members made up of 509 single members and 1204 joint members, of which 118 were life members and our income remained healthy as our Accounts show, particularly as we were unable to hold any fund-raising activities to increase it. But we have found that both Friends members and visitors to the Gallery had been very willing to make donations when it has been for a specific purpose such as a painting. And we anticipate that our enhanced online presence will provide a straightforward way for people to make donations, in future. And we have gratefully received unexpected legacies during the year.

We have continued to support the Gallery through the acquisition of paintings and artefacts and we also provided matched funding sponsorship to the Gallery's in-house project and education activities which moved online during the pandemic and included an online version of the *Penlee Inspired* exhibition, plus You Tube videos of children's activities and four successful ten week courses aimed at adults with long-term mental and physical health conditions using the collections at Penlee House to inspire personal creative practice.

The quarterly magazine *Artefact* continued to be a popular publication and we have recently commissioned a project to develop the Friends' online capability as Trustees took the decision that we needed to invest in this as a priority activity as we have very limited online contact with our membership. Unfortunately, our usual programme of monthly Lectures

continued to be cancelled, but we are planning its relaunch in September, although were able to hold a lecture after the AGM, which realistically is the real draw for people to attend the annual meeting.

Sadly, our Vice Chair died in the reporting year, and our President in the 2022/23 financial year but mentioned here as both departures had to be announced at the AGM. The Chair had been due to stand down at the AGM, but the sad passing of the Vice Chair and lack of volunteers to take over the role has meant that they have remained in post beyond the usual three years, although we are actively seeking a replacement, as they do not wish to continue for second three-year term. We are, however, very pleased to report that one of our Vice Presidents, Dr Kurt Jackson, has agreed to take over the role of President following the death of Mrs Elizabeth Bolitho who had been our president since the start of the Friends Society

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And a number of our long-standing Committee members who had agreed to remain on the Committee during the pandemic, chose to stand down at the AGM, which as reported in last year's report was something that we had been expecting. We have had a reasonably successful recruitment drive this year and have recruited three new Trustees and two new Committee members who were unanimously agreed at the AGM and subsequently approved by the Committee. And we will be looking to recruit a further Trustee and couple more Committee members in the current year to bring us back up to complement, as well as a replacement Chair.

Overall, although 2021/22 started the year with the ongoing pandemic restrictions, we ended the year with an AGM in person and have recruited some new members which we believe will better position us to tackle the changes ahead, although recognise that a new Chair, when they are in place, will rightly bring a fresh approach to the Friends of Penlee House agenda, particularly as we work to support the Gallery and the Friends membership in the future.

**Jane Williams**

**Chair, Friends of Penlee House Gallery & Museum**



**FRIENDS OF PENLEE HOUSE  
TREASURER'S REPORT  
1 APRIL 2021 TO 31 MARCH 2022**

	2021/22 £	2020/21 £
<b>Opening Balances April 1 2021</b>		
All Accounts at April 1	146,874	111,350
Add surplus to date	64,000	35,524
<b>Total</b>	<b><u>210,874</u></b>	<b><u>146,874</u></b>
 <b>RECEIPTS</b>		
Subscriptions	22,921	23,003
Lectures	20	132
Donations	3,396	1,045
Donations - restricted	1,265	-
Legacies	59,856	32,844
Donation Boxes	810	1,065
Automaton	90	170
Bank Interest	257	353
Gift Aid	4,632	4,672
<b>TOTAL</b>	<b><u>93,247</u></b>	<b><u>63,284</u></b>
 <b>PAYMENTS</b>		
Acquisitions	8,768	17,265
Education	4,000	-
Postage	13	7
Printing & Photocopying	116	3,060
Stationery	327	23
Insurance	613	569
Lectures	134	-
Artefact	6,322	2,325
Exhibitions & Sponsorship	4,000	-
Raffles	-	20
Admin	4,076	3,884
Direct Debits Charges	469	315
Miscellaneous	382	249
Subs Refunds	27	45
<b>TOTAL</b>	<b><u>29,247</u></b>	<b><u>27,763</u></b>
 <b>Closing Balances</b>		
Current A/c	106,574	42,888
Online Donations A/c	1,402	1,344
Deposit A/c	3	3
Building Society A/c	102,895	102,639
<b>TOTAL NET FUNDS</b>	<b><u>210,874</u></b>	<b><u>146,874</u></b>
 <b>ASSETS</b>		
Cash at bank	<b><u>210,874</u></b>	<b><u>146,874</u></b>

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1 APRIL 2021 TO 31 MARCH 2022**

<b>Commitments</b>	<b>£</b>
Conservation Fund	128
Penlee Project	2,970
Legacies Fund	93,200
Restricted donations fund	190
	<u>96,488</u>

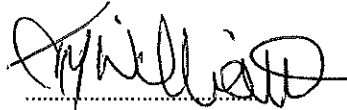
**FRIENDS OF PENLEE HOUSE GALLERY & MUSEUM**

**FOR THE YEAR ENDING 31 MARCH 2022**

The accounts were approved by the Trustees' on 17.05.2022 and signed on their behalf by:



.....  
Caroline Davies  
Trustee



.....  
Jane Williams  
Trustee

**FRIENDS OF PENLEE HOUSE GALLERY & MUSEUM  
INDEPENDENT EXAMINER'S REPORT  
TO THE TRUSTEES OF FRIENDS OF PENLEE HOUSE GALLERY & MUSEUM**

I report on the accounts of the charity for the year ended 31 March 2022, which are set out on the Treasurer's Report.

**Respective Responsibilities of trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act;
- to follow the procedures laid down in the General Directions given by the Charity Commissioners (under section 145(5)(b) of the Charities Act); and
- to state whether particular matters have come to my attention.

**Basis of independent examiner's report**

My examination was carried out in accordance with General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and the seeking of explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

**Independent examiner's statement**

In connection with my examination, no matter has come to my attention

- (1) which gives me reasonable cause to believe that, in any material respect, the requirements:
  - to keep accounting records in accordance with section 130 of the Charities Act; and
  - to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the Charities Act have not been met; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached



.....  
Neil Hallam FCCA  
Crane and Johnston  
Chartered Certified Accountants  
11 Alverton Terrace  
PENZANCE  
Cornwall  
TR18 4JH

Dated.....

29/7/22

the FRIENDS of  
**PENLEE HOUSE**  
— ⊕ —  
*Gallery & Museum*

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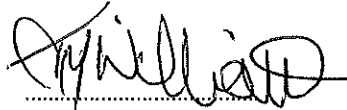
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