

THE FRIENDS OF PENLEE HOUSE GALLERY AND MUSEUM

TRUSTEES REPORT FOR 2018-19

The annual report for 2018/19 acknowledges this as the 31st year of the Friends of Penlee House Gallery and Museum, still led by the original President. Our membership stands at 1824 which continues to position us as one of the largest Gallery and Museum supporters' groups in the south west, and we are pleased that membership seems to have absorbed the price increase we reported last year, without detrimental effect to our numbers.

During the year we held eight Committee and seven Trustee meetings, although one Trustee meeting was informal to discuss the content of the 2018 AGM, which proved to be very well attended. There were no changes to our Vice Presidents, but the AGM marked the end of Dr Sue McNab's chairmanship of the Friends of Penlee House and she will be replaced by Jane Williams our Honorary Secretary.

Acquisitions

This year the Friends have been pleased to contribute towards the acquisition of some important works for the collection:

- A Crysedde bag in "Cornish Farm" print and a collection of Crysedde drawings and other ephemera;
- Contributing towards the framing and community outreach work for the Luminaires Victorian Photographers exhibition, which attracted large numbers of visitors and was hugely popular;
- A painting by Midge Bruford entitled "Self Portrait as a Young Woman";
- The "Hayle Hoard – a group of over 2000 Roman coins and contributing towards the cost of displaying the material as well as agreeing to fund the cost of a craft replica of the decayed tin vessel with which the coins were found.

Other Activities

We continued to produce three editions of Artefact, which is the quarterly magazine-style newsletter sent to all Friends about our activities and the lecture programme of eight lectures across the winter months continued to prove popular.

Promoting the Give as You Live scheme to Friends which offers shoppers the opportunity to nominate Penlee House as a beneficiary of the cost of their spending, remains ongoing, which we continue to hope will increase in popularity as Friends become more familiar with it, although accept progress is slow.

A book sale was held in August 2018, which raised a little over £250, a reasonable outcome, given that the event had not been publicised as early as we had first intended. We have welcomed a new Director of the Penlee House Gallery and Museum in year, and continue to work closely with her and her staff in support of their Outreach work, designed to increase the accessibility of the Collection to different parts of the community.

Finally, the Trustees have recognised the need to try to put in place some plans to identify potential successors to the current Committee, as next year a number of members come up for renewal and the incoming chair also wants to try to do the same for Officer posts while recognising the challenge that volunteers are reluctant to step forward.

Jane Williams

Chair, Friends of Penlee Gallery & Museum

August 2019.

**FRIENDS OF PENLEE HOUSE
TREASURER'S REPORT
1 April 2018 to 31 March 2019**

	£	£
Opening Balances April 1 2018		
All Accounts at April 1	75,105	
Add surplus to date	<u>13,676</u>	
Total	<u><u>88,781</u></u>	
	2018/19	2017/18
RECEIPTS		
Subscriptions	26,556	16,073
Lectures	936	1,090
Fundraising Activities	253	786
Donations	515	54,949
Restricted Fund	2,500	650
Donation Boxes	1,498	1,109
Bank Interest	428	405
Gift Aid	4,903	15,389
Miscellaneous	<u>47</u>	<u>4,754</u>
TOTAL	37,635	95,204
PAYMENTS		
Acquisitions	5,282	70,834
Education	3,280	300
Postage	5,142	4,603
Printing & Photocopying	1,396	639
Stationery	1,745	310
Insurance	557	515
Lectures	200	380
Fundraising Activities	-	528
Artefact	1,106	596
Raffles	20	-
Admin	4,010	3,884
Direct Debits Charges	461	766
Miscellaneous	661	4,876
Subs Refunds	<u>99</u>	<u>98</u>
TOTAL	23,960	88,330
Closing Balances		
Current A/c	36,007	22,907
Online Donations A/c	961	814
Deposit A/c	1	1
Building Society A/c	<u>51,812</u>	<u>51,383</u>
TOTAL	88,781	75,105
Less Uncleared Cheques	<u>-</u>	<u>-</u>
TOTAL NET FUNDS	<u><u>88,781</u></u>	<u><u>75,105</u></u>
ASSETS		
Cash at bank	<u><u>88,781</u></u>	<u><u>75,105</u></u>

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Commitments

Conservation Fund	128
Penlee Project	<u>2970</u>
	<u><u>3,098</u></u>

FRIENDS OF PENLEE HOUSE GALLERY & MUSEUM

FOR THE YEAR ENDING 31 MARCH 2019

The accounts were approved by the Trustees' on 12th June 2019 and signed on their behalf by:

Caroline Davies

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Caroline Davies
Trustee

Susan McNab

.....
Susanne McNab
Trustee

FRIENDS OF PENLEE HOUSE GALLERY & MUSEUM

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF FRIENDS OF PENLEE HOUSE GALLERY & MUSEUM

I report on the accounts of the charity for the year ended 31 March 2019, which are set out on the Treasurer's Report.

Respective Responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act;
- to follow the procedures laid down in the General Directions given by the Charity Commissioners (under section 145(5)(b) of the Charities Act; and
- to state whether particular matters have come to my attention.


Basis of independent examiner's report

My examination was carried out in accordance with General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and the seeking of explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention

- (1) which gives me reasonable cause to believe that, in any material respect, the requirements:
 - to keep accounting records in accordance with section 130 of the Charities Act; and
 - to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the Charities Act have not been met; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



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Neil Hallam FCCA
Crane and Johnston
Chartered Certified Accountants
11 Alverton Terrace
PENZANCE
Cornwall
TR18 4JH

Dated..... 12/8/19