

GRANTS POLICY

Purpose: to describe how grants are made by the Charity [in accordance with its Constitution][in pursuit of its Objects].

1. The Charity can only make grants to Penlee House Gallery & Museum and these can only be in support of its Objects, being limited to the following:
 - a. Grants for acquisitions and associated costs such as conservation, following a proposal by the Director of Penlee House Gallery & Museum in accordance with the Gallery & Museum's Collections Development Policy. Such grants may be standalone or used to match fund grants from other bodies. In the event of the Council deciding to sell an acquisition which has been funded or part-funded by the Charity, the Charity reserves the right to be repaid a share of the proceeds that is in proportion to the value of the original grant to the overall purchase price.
 - b. Grants to support activities such as the costs associated with mounting exhibitions or education and outreach programmes; to purchase items needed by the Gallery and Museum; towards the provision of staffing; and to support other developments to enhance the work of the Gallery and Museum.
 - c. Grants to contribute to capital development, and funds may be raised for this purpose. Grants will not be made for the maintenance or repair of the building or furnishings.
2. Applications for grants will be submitted by the Director of Penlee House Gallery & Museum to the Charity on a standard form supplied by the Trustees.
3. Where possible, the Trustees will decide on applications for grants as part of the annual budget-making process. However the Trustees will also consider applications at any time depending on circumstances such as the timing of auctions.
4. If a decision on a grant application is needed before the next Trustees' meeting, the Trustees will communicate through meeting, conference call, or by email, to reach a decision. The Secretary will retain a record of the decision-making, which will be reported to the next Trustees' meeting.

Amended and approved by the Trustees 25 March 2026